

NC BOARD OF TRANSPORTATION
AUDIT AND CONTRACT REVIEW COMMITTEE
January 05, 2011

Meeting Minutes

The Audit and Contract Review Committee meeting was held on January 5, 2011, in the Transportation Building, Board Room 150. The meeting was called to order at 11:30 a.m. by committee chair Gus Tulloss. A motion to approve the November 3, 2010, minutes was made by Ronnie Wall and a seconded by Sam Halsey. Other Board of Transportation members that attended were: Wanda Proffitt. Board members Mike Fox and Ralph Womble were absent.

Other attendees included: Beth McKay, Willard Young, Ehren Meister, Curtis Long, Yuji Smith, Sandy Nance, Victor Barbour, Wally Bowman and Linda Fuller.

Management's Response to NCDOT's Performance Metrics Audit Report No. 1-08.0-010

Victor Barbour, PE, Technical Services Administrator, addressed the recommendations outlined in the Performance Metrics Audit. The audit was conducted at the request of the Offices of Governance and Technical Services in October 2009. The audit focused primarily on the performance data from the SFY 2008 and 2009 time periods. Technical Services addressed three key areas outlined in the audit 1) Development of written policy and procedures 2) Standard control measures and 3) Documentation. Since the completion of the audit Technical Services has implemented the Internal Management Dashboard. Ehren Meister demonstrated the Dashboard tool which is securely available to DOT management via the web. The Dashboard reflects 14 technical performance gauges which are available to DOT management, however, once fully implemented the Dashboard will reflect at least 24 performance gauges. If used effectively the tool will provide valuable data to all divisions as it reflects up-to-date information and trend analysis; i.e. crash data. The data is available 24/7 and is updated daily. To date, the program delivery gauge includes TIP Projects only and does not reflect the division projects which are the bulk of the work. The objective is having OIG audit conduct a complete performance audit review every 3 years with management's approval.

The next committee meeting will be held in April.

Mr. Tulloss adjourned the meeting at 11:55 a.m.

Prepared by:
Linda Fuller


Gus Tulloss, Chair